

**MOUNTAIN VIEW COMMUNITY CENTER SINGLE USE AGREEMENT FORM**

The Mountain View Community Center is a public facility owned by the Town of Mt. Morris, Waushara County, Wisconsin. Mission Statement: The purpose of the Mountain View Community residents of the Town of Mount Morris and surrounding areas.

Responsible Individual: \_\_\_\_\_ Type of Activity \_\_\_\_\_

Street and Mailing Address: \_\_\_\_\_

City & Zip Code: \_\_\_\_\_

Date Requested: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time From \_\_\_\_\_ to \_\_\_\_\_

The Town Board of the Town of Mt. Morris does not discriminate with regard to race, religion, sexual orientation or any other criteria prohibited by the Equal Protection Clause of the U.S. Constitution or any application for use based on the information provided by the user on this form.

**AS THE RESPONSIBLE PERSON FOR THE USER (INDIVIDUAL OR GROUP), I (WE) AGREE NOT TO HOLD THE TOWN OF MT. MORRIS LIABLE FOR ANY LOSS OR DAMAGE TO PERSONAL PROPERTY OR PERSON FROM THE USE OF THE MOUNTAIN VIEW COMMUNITY CENTER.**

Signature of Responsible Individual: \_\_\_\_\_ Date \_\_\_\_\_

Non-refundable use donation - \$35.00 Refundable security deposit - \$50.00

E-Mail Address \_\_\_\_\_

**Please make two checks payable to: Town of Mount Morris, Mail to: Samantha Nowak, W2970 County Road S, Wautoma, WI 54982. One check for the non-refundable use donation and one for the \$50.00 refundable security deposit. Security deposits may be refunded in their entirety or in-part based on the user’s compliance with the following rules and regulations;**

**RULES AND REGULATIONS FOR THE USE OF THE MOUNTAIN VIEW COMMUNITY CENTER**

1. This is a non-smoking facility.
2. When you leave, please set the thermostats to 55 degrees in the winter and turn the AC off in the summer.
3. Please flush all toilets and turn off all water faucets.
4. Sweep all areas that were used including restrooms. Vacuum rug.
5. If food is served, wash and wipe clean all countertops, tables, stove tops and ovens.
6. If any dishes, coffee maker, etc. are used, please wash and return to their original place.
7. If windows were opened, please close and lock them when you leave.
8. Lock all outside doors.
9. Only service animals will be allowed on the premises.
10. Only lawful use of alcohol will be allowed on premises. Sale of liquor is prohibited without proper permits.
11. Users of the Community Center are responsible for any damages due to negligence or abuse.
12. Remove all food and beverage items that you may have brought into the building.
13. Bag and remove any trash from the building.
14. Turn off all lights in the building.

Failure to comply with the above rules and regulations may affect the user’s ability to use this facility in the future. In case of emergency, please call 911. You may also contact the following Town Board members if there is an emergency during the authorized use of the Community Center: Dan Nowak - 920-295-9955; Collin Corning – 920-203-0989; Paul Jarvis – 920-229-0637; Alan Anderson 920-765-3351 or Samantha Nowak – 920-369-0058.